

**ADIRONDACK CENTRAL SCHOOL
HIGH SCHOOL
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES – November 13, 2018

MEMBERS PRESENT	OTHERS PRESENT
John Abdo - President Richard Gallo –V.President– <i>entered at 9:45 p.m.</i> Sandra Beasock Mark Emery Michael Kramer Doug Muha Almanda Sturtevant	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Wendy Keehfus-Jones, BE Principal; Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill Schafer, WL Principal; Linda Guernsey, Director of Curriculum; Jill-Rowlands Will, MS Principal; Brian Maneen, Transportation Supervisor; Cameron Teachout, Director of Facilities III; Marie Yager, Heather Sweeney, Nick Palczak, Robert Healt, Jodi Croniser, Katrina Fiorenza, Olivia DeVoe, Abby Scouten, Vanessa Slone, Hayden Flinchum, Alex Jackson
<u>MEMBERS EXCUSED:</u>	

At 5:45 p.m. Board members were given a tour of the High School building by Mrs. Smith, Principal.

At 6:25 p.m. Board President, John Abdo called the meeting to order.

Mrs. Sturtevant moved and Mr. Muha seconded; carried 6-0; to go into executive session to discuss the employment history of particular personnel. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:05p.m. Mrs. Beasock moved and Mr. Emery seconded, carried 7-0; to go to regular session.

At 7:08 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

PRESENTATIONS:

Adirondack FFA: Mrs. Sweeney - Advisor

Adirondack FFA members spoke to the Board about their experiences at this year’s National Convention in Indianapolis. Each member talked about what they learned and how they met many other students from all over the US while attending different workshops and how much they had in common. They were one of 68,000 in attendance to see President Trump speak. Each member thanked the Board for allowing them to attend such an amazing convention and they will remember this experience for the rest of their lives.

Skills USA: Mrs. Fiorenza – Advisor

Skills USA members gave the Board an overview of what Skills USA is. Olivia DeVoe, NYS Reporter, gave the history of Skills USA. Abby Scouten talked about the Opening & Closing Ceremony and the Professional Business Meeting run by officers. The ceremony takes practice and commitment. Hayden Flinchum – Extemporaneous Speech - explained that he is given an index card with a topic and has to prepare a 3-5 minute speech on that topic. Alex Jackson spoke about the Skills USA Quiz Bowl which is a tournament style trivia competition, 3 levels- regional, state and national.

Vanessa Slone spoke about Quiz Bowl Club under the direction of Mr. Palczak. Mr. Palczak stated he was asked if he would be willing to start a Quiz Bowl Club. The club has been on a local TV Quiz Bowl show competing against other local Quiz Bowl teams. Thank you for the opportunity of this club.

Mrs. Fiorenza thanked Mr. Palczak for directing the club. Thank you to the Board for all their support of Skills USA.

Each member thanked the Board for supporting Skills USA and for the opportunities it has given them.

3-8 Assessments:

Mrs. Guernsey, Director of Curriculum, Instruction Assessment & Data, presented the 3-8 Assessment Data in both ELA & Math, breaking it down by grade level in Adirondack, New York State, Oneida County and Lewis County schools. Data can be found at www.data.nysed.gov.

Birth/Enrollment:

Mrs. Cihocki discussed with the Board the Live Birth Data broken down by school districts showing in 2017 a total of 76 students enrolled in kindergarten, however 97 were actually born in the district and should have enrolled. Twenty-one students either moved out of district or were homeschooled.

NYS Transparency/Cost Per Building:

For the 2018-19 school year all districts that had four or more buildings had to complete forms that calculated the expenses per building. This reporting requirement was created to identify discrepancies of spending between similar grade level buildings within a district. In the case of our district, the only similar grade buildings are elementary.

We created a simplified analysis of costs between the buildings. Salary costs for each of the elementary buildings. Instructional costs include: classroom, AIS, special ed, art, music and physical education teachers as well as social workers and speech. Non-instructional personnel costs are the nurses, cleaners, secretaries, library and pre-k aides and lunch monitors. Fringe is assumed at 45 %. The cost per student for personnel costs is \$10,610 for West Leyden Elementary, \$12,664 for Forestport Elementary and \$8,702 for Boonville Elementary. Given the size of the spending discrepancy, this is something we need to look at in the future.

A five year historical cost analysis of the operations and maintenance expense was done for each of the buildings which includes square footage of the building to establish a cost per square footage. The cost to operate and maintain West Leyden Elementary is \$2.73 per square foot, Forestport Elementary is \$4.67 per square foot and Boonville Elementary is \$1.59 per square foot. This is an example of economies of scale, meaning it is more efficient to operate a larger building in comparison to a smaller building.

Mrs. Beasock left the meeting at 8:27, returned at 8:29.

PUBLIC FORUM:

Marie Yager – Thanked Mrs. Sweeney and Mrs. Fiorenza for being wonderful teachers and thanked the administration and Board for their support.

Public Forum ended at 8:31 p.m.

ADMINISTRATOR REPORTS:

Mrs. Smith – High School Principal:

- Semi-Formal coming up on the 17th.
- Students competing in Quiz Bowl.
- Seniors will be attending Work Force 2020 in Watertown and touring MVCC on Friday.
- Thank you to FFA and Skills USA students and advisors.

Mr. Dan Roberts – Asst. High School Principal:

- Seniors will be touring MVCC and SUNY Poly to see what we offer right in our own backyard.
- Juniors will also be going to MVCC to see what they offer and may be extended to freshman and sophomores.
- BOCES coming next month to present to sophomores.

Mrs. Guernsey – Director of Curriculum, Instruction Assessment & Data:

- In Data – BEDS information has been collected and submitted.
- Title I grants approved, coming soon.
- In Curriculum, grade level meetings have been held as well as department chair meetings.

Mrs. Keehfus-Jones – Boonville Elementary Principal:

- Reports cards go home on Friday.
- Parent/Teacher conferences to be held on November 26th and 27th.
- Veteran's Day Ceremony at Boonville Elementary was very moving.

Mrs. Schafer – West Leyden Elementary Principal:

- West Leyden Elementary Trunk & Treat went really well despite the rain.
- PTA STEAM night was a huge success.
- Bus Safety Week, thank you to Transportation Department for demonstration.
- STEAM Challenge working on building a Thanksgiving table.
- In Technology – SmartSchools amendment, put through google licenses. Freed up \$200,000, saved \$64,000 with Mr. Adams and Mr. Youngs going set up work. Money goes back to SmartSchools.

Mrs. Rowlands-Will – Middle School Principal:

- Veteran's recognition in the hallway.
- MS Student Council Plastics Challenge.
- Garret Campbell, musician, came and performed character education.
- Counselors are starting "coffee with a counselor" for parents wanting to discuss anything about their teen or tween with a counselor.

Mr. Maneen – Transportation Supervisor:

- Two 30 passenger busses were delivered today.
- Congratulations to bus driver Scott Zeigler who placed 2nd in a bus rodeo.

Mr. Teachout – Director of Facilities III:

- Fire inspections coming up the end of the month, met with elementary, HS/MS as pre inspection.
- 100K project has wrapped up with Whitton Construction.
- South St. property abatement is complete. Looking at February break for removal.
- Glitch with pool pumps going down. Now up and running.

Ms. Lauzon – MS Principal/Director of PE, Health Athletics:

No report

Mrs. Foye – FPT Principal/Director of Special Education:

No report

CONSENT AGENDA:

Mrs. Sturtevant moved and Mr. Muha seconded, carried 6-0; the Board approved the following by a consensus motion:

Minutes:

October 9, 2018 Audit Meeting and Regular Meeting.
 October 17, 2018 Special Meeting and Work Session

Substitutes:

Teaching:

- >> Eric Swiecki - Substitute Teacher
- >> Skyler Swiecki – Substitute Teacher
- >> Nathan DeSantis – Substitute Teacher
- >> Amy Sears – Substitute Teacher

Non-Teaching:

- >> Richard Benson – Substitute Groundswoker/Cleaner
- >> Roger Cronsier – Substitute Groundswoker/Cleaner
- >> Victoria Kiskiel – Substitute Bus Attendant
- >> Amanda Latvis-Reed – Substitute Library Aide
- >> Wende Benson – Substitute Teacher Aide

▲ Pending background clearance ▲

Field Trips:

Math Honor Society to MVCC in Utica	11/14/18
Junior Class to MVCC Open House	11/16/18
FFA members to Daniele’s Banquet Specialists in New Hartford	11/30/18
Boonville 12:1:3:1 students to Tops in Boonville	11/30, 1/4, 2/8, 4/4, 5/16, 6/14
National Honor Society and Skills USA to Oneida Shores	12/2/18
7 th Graders to Erwin Park and Black River Canal Museum	6/21/19

Building Use:

Indoor Girls’ Soccer to use the Boonville Elem gym	November – February
Forestport Elem to use the library for Makerspace Showtime	12/13/18
North Country Whiteout to use the HS/MS gyms	January - February
HS Math Honor Society to use the HS cafeteria, hallways, bathrooms	4/6/19

REGULAR AGENDA:

Mrs. Beasock moved and Mr. Emery seconded, carried 6-0; the Board approved the following:

Professional Staff:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the following professional staff:

Name	Tenure Area	Type of Appointment	Certification Status	Effective Date	Rate of Pay
Nicole Lee	Elementary Education	4 – year probationary	Initial	11-15-18	B1, Step 7

“This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher or principal (as applicable) receives an ineffective composite or overall rating in the final year of probationary period the teacher or principal (as applicable) shall not be eligible for tenure at that time.”

Support Staff:

Resolved that, upon recommendation of the Superintendent, the Board of Education approved the following support staff:

<i>Name</i>	<i>Position</i>	<i>Civil Service Classification</i>	<i>Type of Appointment</i>	<i>Effective Date</i>	<i>Rate of Pay</i>
Beatrice Joslin	Food Service Helper	Non-Competitive	26-week probationary	11/14/18	Grade 7, Step 1
Kathleen Alamond	Bus Driver	Non-Competitive	26-week probationary	11/14/18	Grade 20, Step 1

Coach Resignation:

Resolved that, upon recommendation of the Superintendent, the Board of Education accept the resignation of Dean Case JV Wrestling coach effective 11/1/18.

Coaches & Volunteers:

Resolved that, upon recommendation of the Superintendent, the Board of Education approved the following coaches and volunteer coaches:

- > Rob Hennessey – JV Wrestling coach
- > Dean Case – volunteer JV & V Wrestling assistant coach
- > Michael Cole – volunteer wrestling coach
- > Jessica Ventiquattro & Lynne Ventiquattro – Scorebook Girls’ MOD Basketball
- > Jill Hoke – MOD VB volunteer coach
- > Lexi Charbonneau – volunteer Girls’ Basketball

Retirements:

Resolved that, upon recommendation of the Superintendent, the Board of Education accepted the following resignations for the purpose of retirement from:

- >> Mr. Fred Perry, Mechanic effective December 31, 2018.
- >> Mr. Mitchel Maryhugh, Lifeguard effective December 29, 2018
- >> Mr. Mark Youngs, Groundworker/Cleaner effective September 5, 2019

Snow Plow Bid:

Resolved that, upon recommendation of the Superintendent, the Board of Education accepted the snow plow bid from Douglas Rauscher to plow the West Leyden Elementary parking areas.

Special Patrol Officers:

Resolved that, upon the recommendation of the Superintendent, the Board of Education authorizes the Superintendent to enter into an agreement with Oneida County to contract for two (2) FTE Special Patrol Officers.

Surplus Equipment:

Resolved that, upon the recommendation of the Superintendent, the Board declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Supt. of Schools.

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, the Board granted approval for placement of students.

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent, the Board approved the budget transfers for October 2018.

General Construction Contract:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education awarded the General Construction Contract for the outlay project to the low bidder, Whitton Construction, LLC, of Gouverneur, New York in the amount of \$83,000.

Tax Refunds:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education the following school tax refunds:

Parcel #	Town/Village	Refund	Reason	Year
240077.000-1-19	Town of Ava	Refund of \$641.42	Due to incorrect senior exemption	18-19
240077.000-1-19	Town of Ava	Refund of \$860.09	Due to incorrect senior exemption	17-18

INFORMATION & DISCUSSION:{Enclosures}

- **Policies:** *Bring back for 2nd reading.*
 - Participation in Graduation Ceremonies & Activities, 7221 – *1st Reading*
 - Diploma of Credential Options for Students with Disabilities, 7222 – *1st Reading*
- **Warrants:**
 - General Fund Warrants #5 and #6
 - Lunch Fund Warrants #4

- Capital Fund Warrants #2
- Special Aid Warrants #2

- NYCLASS Investments

- BOCES Capital Project

HANDOUTS:

- ACS Enrollment as of November 1, 2018
- District Calendar – Month of November
- Claims Auditor Report for October 2018
- Conferences approved by the Superintendent
- Conference Reports:
 - >> NYS Standards – *A. Browka*
 - >> Gordon Institute for Music Learning Fall Workshop – *A. Browka*
 - >> Next Generation Instructional Practices for Middle School Social Studies – *S. Hollinden, R. Berwick*
 - >> STANYS Conference – *L. Lemieux, C. Marchione, C. Schubert, I. Smith*

At 8:47 p.m. Mr. Muha moved and Mr. Emery seconded, carried 6-0; to go into executive session to discuss negotiations and a personnel issue.

Michelle Freeman, District Clerk

Mr. Gallo entered the meeting at 9:45 p.m.

Board members returned from executive session at 10:15 p.m. Mrs. Beasock moved and Mr. Emery seconded; carried 7-0, to go into regular session.

Mr. Muha moved and Mr. Emery seconded, carried 7-0; the Board adjourned at 10:18 p.m. to the Regular Meeting to be held on Tuesday, December 11, 2018 in the Middle School cafeteria at 7:00 p.m.

Edward Niznik, Clerk Pro-Tem